UNIVERSITY of ST. AUGUSTINE for HEALTH SCIENCES

Disability Documentation Standards

Students requesting accommodations from Student Accessibility Services at the University of St. Augustine for Health Sciences (USAHS) must provide professional documentation in addition to the Disability Accommodation Request E-form. Documentation may be provided using the Treatment Provider Verification of Disability Form found on MyUSA, Student Services, Accommodations, Disability, or submitting alternative documentation that meets the criteria outlined below. We typically accept documentation from licensed mental health providers, psychologists, psychiatrists or medical doctors. IEPs, ARDs, or previous 504 plans are generally considered, but may not solely substantiate verification of disability. Please see the guidance below regarding specific documentation requirements for different types of disabilities. Student Accessibility Services may reach out directly to the treatment provider for further clarification or additional information as needed.

Accommodations are intended to reduce or eliminate barriers to equal access; they are not intended to waive academic requirements considered essential to a particular course or program. USAHS has the discretion to require additional documentation upon review. Pending the receipt of appropriate documentation, USAHS reserves the right to deny any accommodation request. If you are concerned about obtaining appropriate documentation, please reach out to Student Accessibility Services (accommodations@usa.edu).

Documentation for Medical, Physical/Sensory, ADD/ADHD, and Psychological Conditions

This documentation must**:**

- Be on appropriate letterhead and include the name, date, title, licensure or certification, state of licensure or certification, address, phone number, and signature of the professional who prepared the document.
- Include a current diagnosis including diagnostic codes (ICD or DSM), as appropriate. Typically, a current diagnosis would have been within the last year; currentness will be reviewed on a case-by-case basis.
- Include a description of the functional limitations/challenges that significantly impact the academic environment.
- Include the date of the most recent evaluation or medical appointment with the professional and the duration of the treatment with the professional.
- Describe treatments, therapies, or medications currently used to mitigate the condition.
- Describe progression or stability of the condition over time. If the disability is susceptible to change, describe conditions which may exacerbate the disability.
- Describe the accommodations or services currently recommended or in use for the condition.

For Learning Disabilities

This documentation must**:**

- Be on appropriate letterhead and include the name, date, title, phone number, and signature of the professional who prepared the documentation.
- Include a current diagnosis including diagnostic codes (ICD or DSM), as appropriate. Typically, a current diagnosis would have been within the last five years. Currency will be reviewed on a case-by-case basis.
- Include a diagnostic report that includes- standard test scores, subtest scores, intelligence/ability testing, and achievement testing.
- Include an evaluator's narrative that includes academic history, diagnostic history, and evaluations conducted.
- Describe the functional limitations/challenges that significantly impact the academic environment.